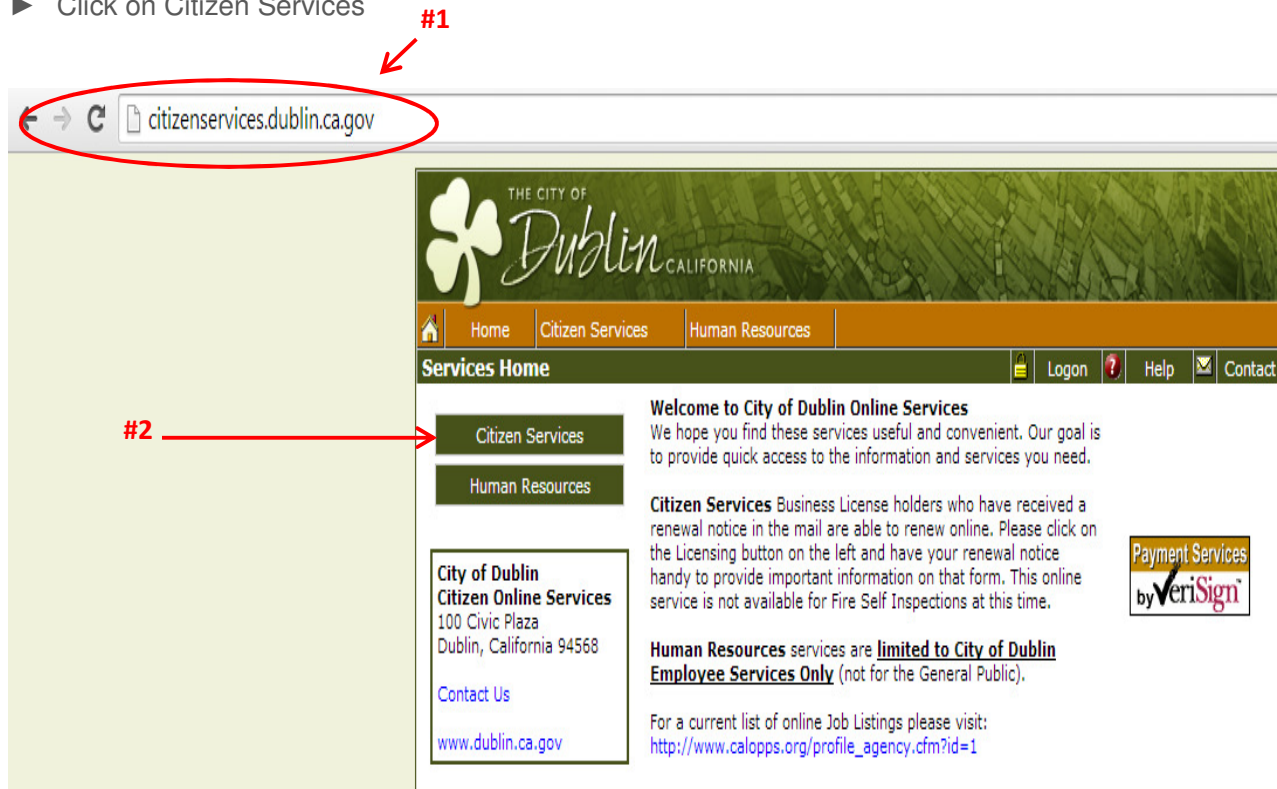


On Line Permit Inspection Requests

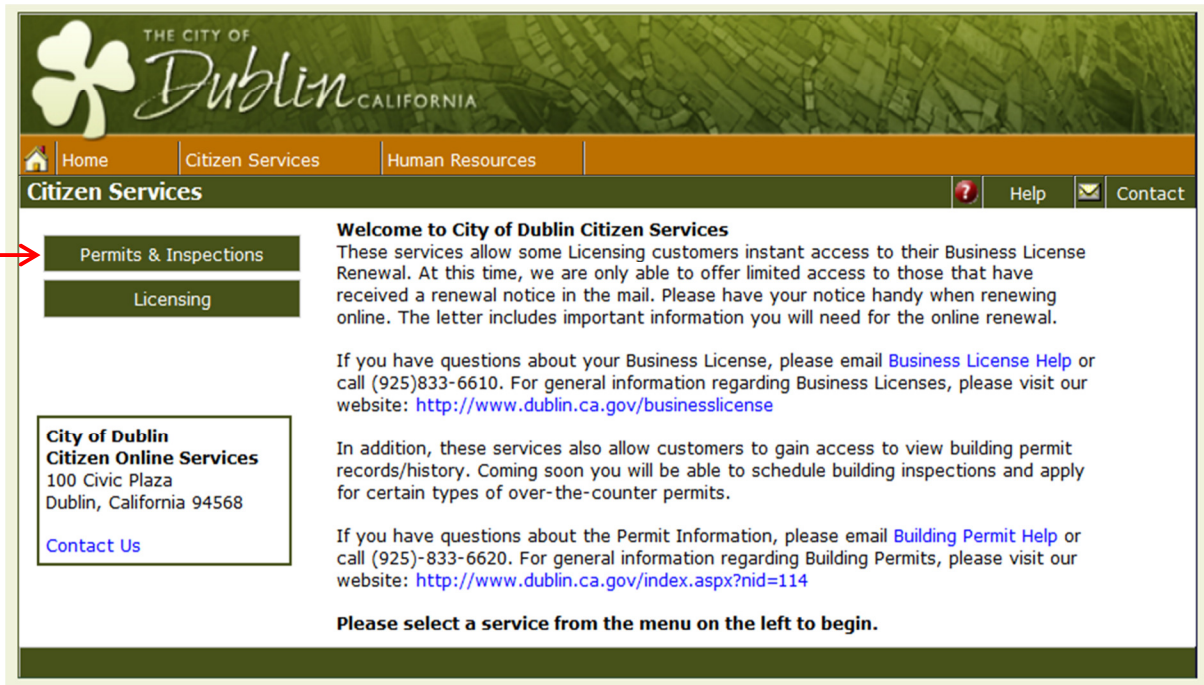
Customers are able to schedule Building Inspections, by logging into the City of Dublin's website. Follow the simple steps below to schedule an inspection.

STEP 1 – ACCESS TO CITY OF DUBLIN CITIZEN SERVICES

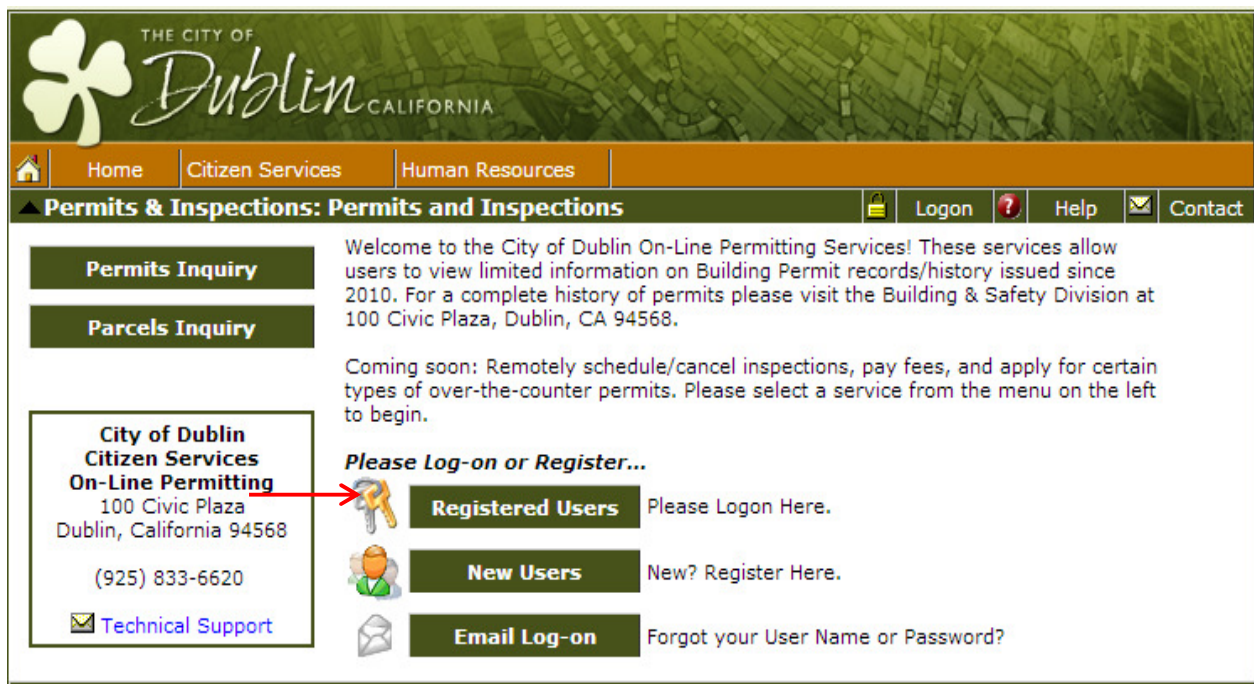
- ▶ Launch browser <http://citizenservices.dublin.ca.gov/>
- ▶ Click on Citizen Services



STEP 3 – On the Citizen Services page click on **Permits & Inspections** at left side of screen



STEP 4 - To schedule an inspection log on under Registered Users. New users create new account.



STEP 5 – Click on Inspection Requests.



THE CITY OF
Dublin CALIFORNIA

Home Citizen Services Human Resources

▲ **Permits & Inspections: Permits and Inspections** My Profile Log Off Help Contact

Permits Inquiry

Inspection Requests

Apply for a permit

Parcels Inquiry

Welcome to the City of Dublin On-Line Permitting Services! These services allow users to view limited information on Building Permit records/history issued since 2010. For a complete history of permits please visit the Building & Safety Division at 100 Civic Plaza, Dublin, CA 94568.

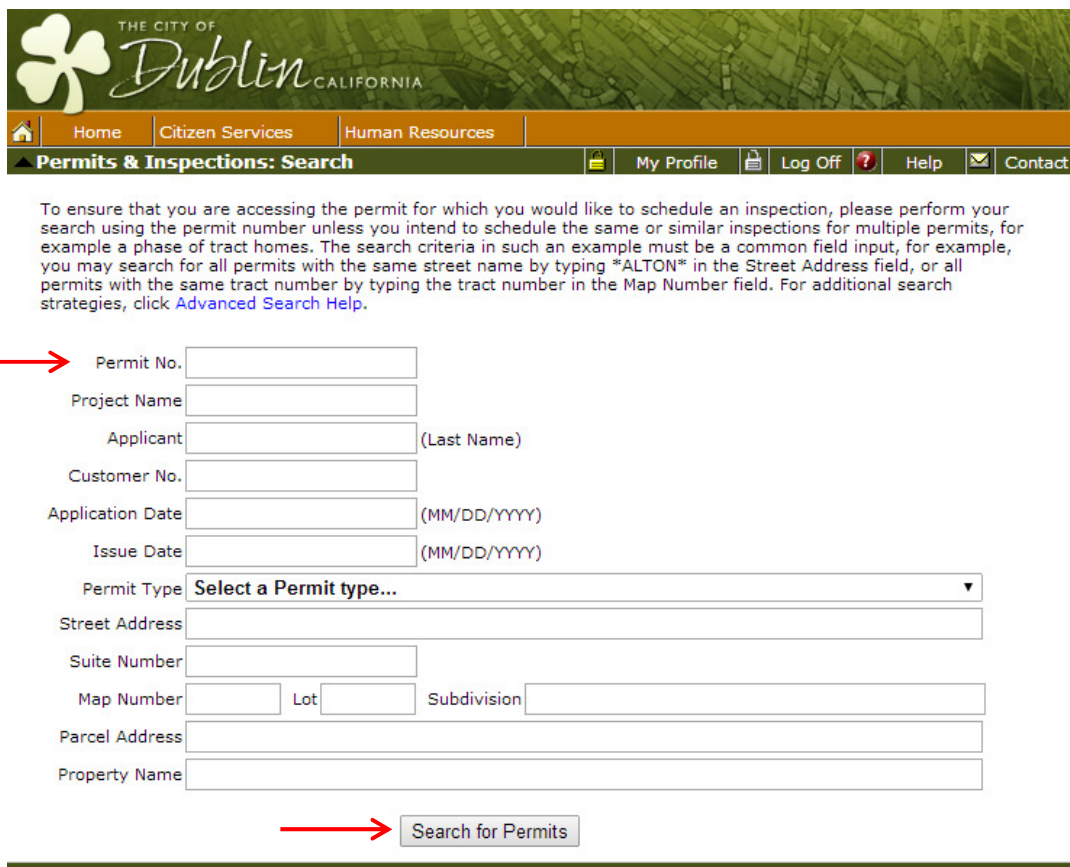
Coming soon: Remotely schedule/cancel inspections, pay fees, and apply for certain types of over-the-counter permits. Please select a service from the menu on the left to begin.

Permit Customer Information

Customer#: **003160**
Customer: **DR HORTON, AMERICA'S BUILDER**
[My permits](#) | [Schedule Inspections](#)

**City of Dublin
Citizen Services
On-Line Permitting**
100 Civic Plaza
Dublin, California 94568
(925) 833-6620
[Technical Support](#)

STEP 6 – Type in your permit number or address and then click search.



THE CITY OF
Dublin CALIFORNIA

Home Citizen Services Human Resources

▲ **Permits & Inspections: Search** My Profile Log Off Help Contact

To ensure that you are accessing the permit for which you would like to schedule an inspection, please perform your search using the permit number unless you intend to schedule the same or similar inspections for multiple permits, for example a phase of tract homes. The search criteria in such an example must be a common field input, for example, you may search for all permits with the same street name by typing "ALTON" in the Street Address field, or all permits with the same tract number by typing the tract number in the Map Number field. For additional search strategies, click [Advanced Search Help](#).

Permit No.

Project Name

Applicant (Last Name)

Customer No.

Application Date (MM/DD/YYYY)

Issue Date (MM/DD/YYYY)

Permit Type **Select a Permit type...**

Street Address

Suite Number

Map Number Lot Subdivision

Parcel Address

Property Name

Search for Permits

STEP 7 – Click on the correct permit number.

THE CITY OF *Dublin* CALIFORNIA

Home Citizen Services Human Resources

▲ **Permits & Inspections: Search Results** My Profile Log Off ? Help Contact

[New Permit Search](#)

Permit Search Results

Permit#:	App. Date	Street Address	Type	Description	Fees Due
BLDG-2014-00675	12/31/2013	1809 PORCELLANO WAY	Single Family Dwelling - Tract Home	DR Horton BAY, Inc., Veneto at Positano E-1, New Single-Family Dwelling with Loggia and optional suite	0.00

STEP 8 – Using the drop down menu schedule the inspections with the correct inspection date. After completing click “Submit Request” to save.

▲ **Permits & Inspections: Schedule Inspections** My Profile Log Off ? Help Contact

BLDG-2014-00675	Applied	Approved	Issued	Final	Expires
	12/31/2013	05/13/2014	05/19/2014		05/18/2016

Type: **Single Family Dwelling - Tract Home** Status: **issued**

Permit Description: **DR Horton BAY, Inc., Veneto at Positano E-1, New Single-Family Dwelling with Loggia and optional suite**

Permit Address: **1809 PORCELLANO WAY DUBLIN CA 94568**

Applicant: **DR HORTON, AMERICA'S BUILDER Cust# 003160**

To access this permit, enter: **85091** when you are prompted for the permit ID.

Listed below are inspections which you can schedule online for this permit. 1) Enter the date(s) that you would like to set for these inspection(s), 2) click the "Next Step" button to save your selections. Please keep in mind that you are **requesting** these date(s), there may be circumstances which make it impossible to conduct the inspection on the date or time you select. **To change or cancel an inspection scheduled TODAY**, please call our offices (925)833-6620 for assistance.

Action Results Schedule Inspections New Search Search results (1 records) Questions?

Submit Requests

Code/Inspection	Scheduled Date
211 - UNDERGROUND PLUMBING	Not Scheduled
310 - UNDER GROUND ELECTRICAL	Not Scheduled
131 - SET BACKS	Not Scheduled
308 - UFER GROUND	Not Scheduled
117 - FOUNDATION / PIERS / SLAB	Not Scheduled
214 - WATER SERVICE	Not Scheduled
102 - FLOOR DIAP	Not Scheduled
114 - EXTERIOR SHEAR	Not Scheduled
111 - EXTERIOR DRYWALL	Not Scheduled
129 - ROOF DIAPHRAGM	Not Scheduled
121 - INTERIOR SHEAR	Not Scheduled
112 - EXTERIOR LATH	Not Scheduled
206 - ROUGH PLUMBING	Not Scheduled


Step 9 – To search for a new permit click on the binoculars and start from step 6 again.

ault.asp?Build=PM.pmPermit.Schedule_03&SetKey=ESMPRMTR.PERMIT_ID=85091

 THE CITY OF
Dublin CALIFORNIA

HomeCitizen ServicesHuman Resources

Permits & Inspections: Schedule InspectionsMy ProfileLog OffHelpContact

   **BLDG-2014-00675** 

Applied	Approved	Issued	Final	Expires
12/31/2013	05/13/2014	05/19/2014		05/18/2016

Type **Single Family Dwelling - Tract Home** Status **issued**

Permit Description **DR Horton BAY, Inc., Veneto at Positano E-1, New Single-Family Dwelling with Loggia and optional suite** Permit Address **1809 PORCELLANO WAY DUBLIN CA 94568**

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Action ResultsSchedule InspectionsNew SearchSearch results (1 records)Questions?

Submit Requests

Code/Inspection	Scheduled Date
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310 - UNDER GROUND ELECTRICAL	Not Scheduled ▼
131 - SET BACKS	Not Scheduled ▼
308 - UFER GROUND	Not Scheduled ▼
117 - FOUNDATION / PIERS / SLAB	Not Scheduled ▼
214 - WATER SERVICE	Not Scheduled ▼
102 - FLOOR DIAP	Not Scheduled ▼
114 - EXTERIOR SHEAR	Not Scheduled ▼
111 - EXTERIOR DRYWALL	Not Scheduled ▼

Step 10- When inspection scheduling is complete be sure to log off.

Note: If your inspection is not available at the time of scheduling; try again after 4pm. Inspections can be scheduled each day up until 10pm the day before.